

**RULES, REGULATIONS & RATES  
for the  
WATER SYSTEM**

**by the**

**CENTER TOWNSHIP WATER AUTHORITY  
Beaver County, Pennsylvania**

**Amended  
January 1, 2019**

## PREFACE

WHEREAS, the Center Township Water Authority has been authorized and established under the Laws of Pennsylvania governing the same, by the Board of Supervisors of the Township of Center, the enclosed Rules, Regulations and Rates have been adopted and established to govern, regulate and collect fees for the Water System as now constructed or as to be constructed by or under the jurisdiction of the said Center Township Water Authority.

Adopted 1954

Amended July 2002

Amended January 1, 2004

Amended March 21, 2006

Amended April 15, 2008

Amended February 17, 2009

Amended March 16, 2010

Amended October 19, 2010

Amended January 1, 2011

Amended May 5, 2011

Amended January 1, 2014

Amended May 18, 2017

Amended January 1, 2019

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## **SECTION I – NEW CONNECTIONS**

### **A. APPLICATION FOR WATER CONNECTION**

#### **1. FOR INDIVIDUAL PROPERTIES ABUTTING A MAIN WATERLINE OWNED AND OPERATED BY THE AUTHORITY**

- a. Upon; 1) completion of a written “Application for Permission to Tap Into the Center Township Water System” submitted by the Applicant/Property Owner to the Authority for the premises and 2) payment of required Capital Fees as described in the Authority’s Capital Fees Policy ([www.ctwa.us](http://www.ctwa.us)), the Authority will install, own and maintain a service connection from said main waterline to the curb boxes, (outside shut-off valves). The Capital Fees Policy, outlining fees and specifications for new water connections is available at the Authority's office. To obtain water service to the premises, the Applicant/Property Owner must file an “Application for Water Service” as described in Section II of these Rules and Regulations.

#### **2. FOR PROPERTIES NOT ABUTTING A MAIN WATERLINE OWNED AND OPERATED BY THE AUTHORITY**

- a. A waterline extension will be constructed by the Applicant/Property Owner in accordance with Section VI - Waterline Extensions. In the case of a new waterline extension, no “Application for Permission to Tap into the Center Township Water System” nor “Application for Water Service” shall be accepted by the Authority until either:
  - 1) in the case of a Public water main extension the Authority accepts ownership of said main waterline, or
  - 2) in the case of a Private water main extension:
    - (a) a Master water meter (if required by the Authority) shall be installed, and
    - (b) the line has been constructed in accordance with the Authority’s specifications, and
    - (c) all fees have been paid, and
    - (d) the Applicant/Property Owner have executed and delivered to the Authority an “Acknowledgement of Receipt of Policy Regarding Repairs to Privately Owned Waterlines”.

3. FOR CONSTRUCTION WATER

a. Upon; 1) completion of a written “Application for Permission to Tap Into the Center Township Water System” which must be obtained at the Authority Business Office and 2) payment of required fees, the Authority will grant a temporary service subject to the following conditions:

1) For single family residential construction:

- (a) The Applicant/Property Owner is responsible for furnishing all materials and labor for the installation of all facilities required to provide construction water including shut-off valve and backflow preventer.
- (b) Payment in advance by the Applicant/Property Owner of the tapping fee plus the construction water fee, as set forth in Appendix I.
- (c) The construction water fee for single family residential structures, as set forth in Appendix I, will constitute payment for the construction water for a period of thirty (30) days from the date of installation of the tap.
- (d) In the event that the Applicant/Property Owner wishes construction water for a period in excess of thirty (30) days from the date of installation of the tap, an additional sum of the construction water fee, as set forth in Appendix I, must be paid for each additional thirty (30) day period.

2) For other than single family residential construction:

- (a) The Applicant/Property Owner is responsible for furnishing all materials and labor for the installation of all facilities required to provide construction water including shut-off valve and backflow preventer.
- (b) Payment in advance by the Applicant/Property Owner of the tapping fee.
- (c) Payment of a \$50.00 monthly fee plus the current coverage rate, as set forth in Appendix I, per thousand gallons used.

b. In the event construction water is obtained in violation of these Rules, the Authority may invoke any and all appropriate remedies, including but not limited to, terminating the construction water service, seeking damages and other appropriate relief, and filing of criminal charges for theft of services or other applicable offenses pursuant to the Pennsylvania Crimes Code.

4. FOR TEMPORARY CONNECTION

- a. The Applicant/Property Owner shall furnish all materials. The installation shall require the approval of, and all work shall be performed under the direction of the Authority or its authorized agent(s). All pipes, fittings, meters, etc., shall be removed by the Applicant/Property Owner when the Applicant/Property Owner desires the water service discontinued. If corporation cocks have been installed, they shall remain in the waterline when the piping is removed and suitably plugged. Such corporation cocks will be considered the property of the Authority without any expense to them. Applicant/Property Owner is to bear all of the expenses of the temporary connection, including but not limited to, installation of: removal; and supervision and inspection furnished by the Authority. The Authority will not be responsible for any costs associated with the temporary connection. Any temporary connection will be subject to review and approval by the Board of Directors of the Authority.

B. PHYSICAL CONNECTION

1. The Authority will maintain at its own cost and expense, on public waterlines, the Service Connection which is hereby understood to include the following:
  - a. tapping saddle,
  - b. corporation stop at the main line,
  - c. the copper tubing between the corporation stop and the curb stop valves,
  - d. curb stop valves , and
  - e. the curb boxes.

The service connection shall be and shall remain the property of the Authority. The curb boxes shall be located within the public right-of-way.

2. All connections from the curb boxes to the unit shall utilize a minimum of 1-inch K soft copper tubing which shall be provided, installed and maintained by the Applicant/Property Owner at his own expense and inspected by Authority personnel prior to backfilling the service line. The service line to the unit must be installed with a minimum of 48-inches cover, and a maximum of 60-inches cover. To assure Authority staff access for repair and shut off purposes, the curb box (the outside shut-off valve), shall be and shall remain visible and accessible to the Authority at all times. Fire service curb box shall be located to the left of the General Service curb box.
3. All connections, appliances and fixtures furnished by the Applicant/Property Owner shall be of proper materials, and shall be installed in an approved workmanlike manner and shall be maintained by Applicant/Property Owner in good order; and all valves, meters and appliances furnished and owned by the Authority and located on the property of the Applicant/Property Owner shall be properly protected and cared for and kept accessible by the Applicant/Property Owner. All leaks in any connection, appliance or fixture furnished by the

Applicant/Property Owner on the Applicant/Property Owner's side of the curb stop valve must be immediately repaired by the Applicant/Property Owner or occupant of the premises at no cost to the Authority.

4. The Authority shall in no event be responsible for maintaining the lines and fixtures on Applicant/Property Owner's property or for damage done by water escaping there from; and Applicant/Property Owner shall at all times comply with municipal regulations with reference thereto and make changes therein required on account of changes of grade, relocation of mains or otherwise.
5. All non-residential spaces shall provide for each flex space unit within the structure either 1) individual water meters, and individual curb stop valves and individual curb boxes located at the right-of-way line or public/private property boundary for each flex space unit within the structure; or 2) individual water meters and associated locking meter valves located interior to the structure for each flex space unit within the structure at a location approved by the Water Authority as detailed in 6. below.
6. All non-residential spaces that have multiple floor penetrations to serve individual flex space units within the same structure shall provide individual water meters and associated locking meter valves for each flex space unit within the structure at a location approved by the Water Authority. The individual water meters and associated locking meter valves shall be provided by the Water Authority to the Applicant/Property Owner, at the Applicant/Property Owner expense (current price from the Distributor). The individual water meters and locking meter valves shall remain the property of the Authority, and shall be made accessible to the Authority at all reasonable times for inspection and/or evaluation at the Authority's sole discretion.
7. The Authority or its authorized agents are the sole persons who may lawfully operate and/or modify anything pertaining to, belonging to the Authority or the management thereof. No unauthorized person shall be permitted to tap, make connection or attachment with or to the main distribution lines of the Authority or to turn on the water again at any point or place where it has been turned off by the order of the Authority.
8. See Section V.C for residential sprinkler service connections.

### C. METERS - INSTALLATION

1. The Water Authority will provide to the Applicant/Property Owner, at the Applicant/Property Owner expense (current price from the Distributor), the general service and fire service meter assembly which is hereby understood to include the following:
  - a. meters,
  - b. backflow preventers, and
  - c. remotes.
2. Pressure Regulating Valves, if required or desired, shall be provided, installed and maintained by the Applicant/Property Owner at their expense. Expansion tanks shall be provided, installed and maintained by the Applicant/Property Owner at their expense.
3. The meter assembly furnished by the Authority shall remain the property of the Authority and subject to its control. They shall be accessible and conveniently located at a point approved by the Authority so as to control the entire supply; and a suitable place and protection therefore shall be provided by the Applicant/Property Owner.
4. No meter will be installed in any unit unless the unit is weather tight and watertight to keep the meter from freezing.

### D. DEDUCT METERS – INSTALLATION

1. Where the Applicant/Property Owner elects to install a water deduct meter in a unit to register the volume of water to be excluded from the Sewer System, the Applicant/Property Owner will be referred to the Center Township Sanitary Authority and make written application to said Sanitary Authority. The cost of furnishing and installing such meters shall be borne by the Applicant/Property Owner. Further, the cost of the maintenance, and replacement of the deduct meter is the responsibility of the Applicant/Property Owner. The type, size, location and arrangement of said meters shall be subject to the approval of the Water and Sanitary Authorities.
2. The Water Authority will provide to the site Applicant/Property Owner, as stated, at the Applicant/Property Owners expense (current price from the Distributor), the deduct meter assembly which is hereby understood to include the following:
  - a. deduct meter,
  - b. backflow preventers, and
  - c. remotes.
3. Pressure Regulating Valves, if deemed necessary or desired, shall be provided, installed and maintained by the Applicant/Property Owner at their expense.

4. The deduct meter assembly furnished by the Water Authority, at the Applicant/Property Owners expense (current price from the Distributor), shall remain the property of the Water Authority and subject to its control. They shall be accessible and conveniently located at a point approved by the Water and Sanitary Authorities so as to control approved water supply to be deducted; and in the required/appropriate place hereby approved and inspected by the Water and Sanitary Authorities.
5. No deduct meter will be installed in any unit unless the unit is weather tight and water tight to keep the deduct meter from freezing.
6. The Water Authority, Sanitary Authority and Applicant/Property Owner will establish an agreed upon date and time to inspect the completed installation of the deduct meter to ensure it was done appropriately and approved water supply to be deducted is correct. Any labor costs associated with aforementioned will also be borne by the Applicant/Property Owner.

#### E. WATER SERVICE AVAILABILITY LETTERS

1. Upon receipt of a written request from an Applicant/Property Owner accompanied by payment of appropriate fees, the Authority will provide a “Water Service Availability Letter” as required by the Township pursuant to review and approval procedures for Subdivisions and/or Land Development.
  - a. For Simple Subdivisions the Letter will either acknowledge the presence of a water main abutting the property or will indicate service is available in the vicinity and a line extension for service will be required.
  - b. For Other subdivisions and/or Land Development the letter will acknowledge the presence of water service in the Township, will advise that a specific evaluation of the water requirements and residual pressure that may be available at the closest point of connection is undetermined. Copies of the Authorities Current Tap In Fee Schedule, Rates and Charges, and standard Developers Packet can be provided upon request.
  - c. The form of the letters shall be substantially as presented in Appendix III.
2. Water Service Availability letters will NOT address water flow rates, volumes, and residual pressure available at a specific point of connection. If requested in writing by the Applicant/Property Owner, the Water Authority can provide this information, subject to reimbursement by the Applicant/Property Owner of engineering costs incurred in making such analysis may be requested by the Applicant/Property Owner.

## **SECTION II - WATER SERVICE**

### **A. APPLICATION FOR WATER SERVICE**

1. A new application must be made and approved by the Water Authority upon any change of ownership of property, or in the service described in the application; and the Authority shall reserve the right, upon five (5) days notice, to discontinue the water supply until such application has been made and approved.
2. No water supply will be furnished except upon written application by the property owner and, if applicable, tenant on forms supplied by the Authority and accepted by it or its duly authorized employee. The Authority provides three types of applications for service:
  - a. Owner's Application for Water Service,
  - b. Tenant's Application for Water Service, and
  - c. Owner's Application for Water Service for Rental Property.

### **B. CONDITIONS**

1. Each property and/or individual unit shall be serviced through a separate connection, service line and meter. Beyond the point of the meter, no service pipe shall be extended across property lines.
2. All service pipes and fixtures must be subject to inspection and approval by an authorized agent of the Authority before water is turned on. No person except an authorized agent of the Authority will be permitted to turn the water on or off.
3. No unauthorized person or persons shall turn the water on or off at any corporation stop or curb stop or remove the meter.
4. Consumers must keep their service pipes, fixtures and waste cocks in order at their own expense.
5. The Authority reserves the right to shut off the water in its mains at any time without notice for making repairs, extensions or alterations, but will so far as possible, notify consumers of the intention to shut off. It is expressly stipulated by the Authority that no claim shall be made against it or the municipality by reason of the breaking of any pipe caused by the breaking of machinery, or stoppage for necessary repairs, or the making of extensions etc., or for any other interruption of the supply of water. No persons shall be entitled to any damages or to have any option of payment refunded for any stoppage for purpose of additions or repairs which in the opinion of the Authority, may be necessary or for causes beyond its control.

6. In case of scarcity of water, or whenever in its judgment the public welfare may require it, the Authority shall have the right to reserve a sufficient supply of water at all times in its reservoirs to provide for fire and other emergencies or may restrict or regulate the quantity of water consumers use.
7. Steam users taking their supply of water for boilers directly from the service line and depending upon the pressure in the mains for supplying such boilers under working pressure will do so at their own risk. Such consumers should provide themselves with tanks or cisterns to furnish a temporary supply in case of shutting off water because of accident or other cause.
8. It shall be illegal for anyone to provide water to any truck, vehicle or storage vessel (except swimming pools); (i) without express written authorization by the Authority, and (ii) anywhere in the distribution system other than the place designated for such purpose by the Authority and (iii) which is not equipped with a backflow preventer and which contains chemicals of any type of hazardous material that could contaminate a source of drinking water. Violators will be subject to the Rules and Regulations of the Authority and any and all applicable civil and criminal remedies.
9. Cross connections to the Authority's distribution system are specifically prohibited. These connections are any plumbing or other physical arrangement whereby the public water system is connected to another system or water source in such a manner that a backflow of water into the public water system is possible. Examples would include but not be limited to private wells or geothermal systems.
10. Interconnections between the Center Township Water system and other properly permitted public water suppliers shall require Board approval and execution of a written agreement.
11. No water fixture or appliance in connection therewith will be considered terminated until it is disconnected so that it cannot be used again or is sealed in a manner satisfactory to the Authority.

### C. METERS - SERVICE

1. Residential water service, excepting that supplied through separate service connection for the extinguishment of fire, will be furnished only by meter measurement.
2. No person or persons, except duly authorized employees of the Authority, shall be allowed to install, remove, modify or repair meters.
3. All pipes, meters and fixtures shall at all reasonable hours be subject to inspection by employees of the Authority identified by proper credentials.

4. The Applicant/Property Owner shall notify the Authority of any injury to or the non-working of, the meter as soon as it comes to their knowledge.
5. Meters will be maintained by the Authority so far as wear and tear is concerned; but damage due to freezing, hot water or external causes shall be paid for by the Applicant/Property Owner, at the prevailing rate of material and labor.
6. In the event the served structure (residential or commercial) is being renovated and/or updated at a cost exceeding 10% of its current assessed value, the Applicant/Owner shall be responsible to have the service meter and deduct meter (if applicable) replaced at their cost. This will be in accordance with Section I, C. METERS-INSTALLATION.
7. Where water is furnished by meter, the quantity recorded by it shall be conclusive as to both the Applicant/Property Owner and the Authority except when the meter has been found to register inaccurately or has ceased to register. In such case the quantity may be determined by the method described in subparagraph 9. below.
8. Other metering devices such as remote or radio read attachments may be utilized by the Authority which shall also be furnished by the Authority and subject to its control. However, in all cases of dispute regarding quantity of usage, the quantity recorded by the meter shall be conclusive on both the Applicant/Property Owner and the Authority and the meter reading shall prevail over the reading of any other metering devices.
9. In case of a disputed account involving the accuracy of a meter, said meter shall be tested upon the request of the Applicant/Property Owner by an authorized representative of the Authority. In the event that the meter so tested is found to have an error in registration of four (4) percent or more, the bill will be decreased or increased accordingly.
  - a. Each request for the test of a meter for accuracy shall be accompanied by a deposit, the amount of which shall be determined by size of the meter, according to the prevailing rates as stated under Appendix I - Miscellaneous Charges.
  - b. If the meter so tested shall be found to have an error in registration of less than four (4) percent, the deposit shall be retained by the Authority as compensation for such test; if the error is found to be four (4) percent or more, then the cost of the test shall be borne by the Authority, and the amount of the deposit shall be returned to the Applicant/Property Owner.

### **SECTION III - TERMS OF PAYMENT**

#### **A. TENANT'S SECURITY DEPOSIT**

1. Tenants are required to deposit security in an amount as set forth in Appendix I, which the Authority will hold until the tenants vacate the lease and the bill is paid in full. Security deposits must be paid in full before water service to the premises is turned on. The security deposit shall be non-interest bearing. The security deposit will be automatically deducted from the final billing. Any Credit Balance will be returned to the customer within thirty (30) days after the final water & sewer bills have been paid to the Authority.

#### **B. WATER SERVICE BILLINGS**

1. There shall be no customer requested service rendered free of charge.
2. Water Service bills for ¾” meters shall be rendered quarterly at the end of the month of the billing quarter. Water volume used to compute the bill will be recorded through the 10<sup>th</sup> of the month. Water volume used between the 10<sup>th</sup> and the end of the month will be billed on the next billing. Water Service bills for meters larger than ¾” will be billed monthly.
3. Bills shall be paid on or before date listed. If bills are not paid by the due date, the Authority may add to the bill for service, ten (10) percent as penalty. In the case of bills to local government, public and private schools, the Commonwealth of Pennsylvania, any department or institution thereof, or to any agency of the Federal Government, the penalty provisions shall be waived.
4. The Authority will accept, for one (1) day after the due date, remittances bearing local postmarks of the last day for payment without penalty.
5. Bills and notices relating to the Authority or its business will be mailed or delivered to the property owner's or consumer's last address as shown by the books of the Authority and the Authority shall not otherwise be responsible for delivery. The Authority shall send all such notices and bills to the address given on the application for services until a notice of change has been filed with the Authority by the Applicant/Property Owner.

#### **C. SPRINKLER BILLINGS**

1. See Section V, Fire Suppression - Article B and C. - Sprinklers, for complete details regarding the calculation and payment of annual sprinkler charges.

#### D. OTHER BILLINGS

1. Billings for any other type of service, including, but not limited to, fire hydrant rental, no lien letters, waterline break repairs, turn on-off fees, frozen meter repairs, damages to fire hydrants and meter check fees, shall be rendered at the time of service and payable thirty (30) days from the date issued. Billings not paid within the thirty (30) day period are being subject to a ten percent (10) penalty charge.

#### E. OWNERS/TENANTS JOINT LIABILITY

1. The owners and tenants of any property serviced by the Authority shall be jointly and severally liable for the payment of water service and any penalties hereby imposed. The Owner will be notified with a standard late notice.

### SECTION IV - DISCONTINUANCE OF SERVICE

#### A. CONDITIONS FOR DISCONTINUANCE

1. Service under any application may be discontinued for any of the following reasons and subject to "Turn On Fee" and "Turn Off Fee" as described in Appendix I:
  - a. For non-payment of a billing for water service or sewer service.
  - b. For misrepresentation in application as to property or fixtures to be supplied or use to be made of the water supply.
  - c. For the use of water for any other property or purpose other than that described in the application.
  - d. For willful waste of water through improper or imperfect pipes, fixtures, meters or otherwise.
  - e. For failure to protect and maintain in good order the meter connection, lines or fixtures.
  - f. For willfully damaging any service pipe, meter, seal, curb stop (outside shut-off valve) or any other appliance of the Authority controlling or regulating the water supply.
  - g. In case of vacancy of premises.
  - h. In case the Authority is unable to secure a meter reading as provided by the Authority's resolutions.
  - i. For violation of any lawful Rule of the Authority.

- j. For use of any unauthorized cross connection or interconnection. See Section II, B.9. for the definition of a cross connection.
2. A consumer requesting a shut-off or turn-on who is not in violation of the terms of his application or Rules of the Authority will be obligated to pay, in advance, a shut-off charge and a turn-on charge as set forth in Appendix I. The amount of said shut-off charge and turn-on charge in such case shall be determined solely by the Authority.
3. Where two or more consumers are supplied through one service line, should either of the parties violate any rule of the Authority, the water may be turned off from such premises. No such action involving the shutting off of the supply of any innocent building, family or establishment, however, will be taken without first affording the owner or tenants of the premises opportunity of five (5) day notice to pay the bill. At the option of the Authority Board a new Application for Service, payment of appropriate fees, and installation of a separate meter to separate the dual use service into two separate services may be required.

#### B. DISCONTINUANCE OF SERVICE PROCEDURE

1. Except when required to prevent or alleviate an emergency or except in the case of danger to life or property, before any discontinuance of service for non-payment for water and/or sewer services or for any violation of any of the Rules and Regulations of the Authority, the following procedure shall be utilized:
  - a. Upon failure to make payment within fifteen (15) days following the due date for said payment, or to correct any violation of the Rules and Regulations of the Authority within fifteen (15) days of first notice thereof, notice of delinquency and/or notice of non-compliance shall be served by regular mail to the person responsible as indicated on the application for water services, together with the owner of any rental property if applicable, that payment of the amount due must be made and/or compliance with the Rules and Regulations must be accomplished within ten (10) days of the date of said notice of delinquency and/or notice of non-compliance.
  - b. Upon failure to make payment and/or to comply with the Rules and Regulations within ten (10) days as set forth above, a second notice of delinquency and/or non-compliance shall be served by certified mail to the person responsible as indicated on the application for water service, together with the owner of the rental property, if applicable, that payment must be made and/or compliance must be accomplished within ten (10) days of the date of second notice, and failure to make said payment and/or accomplish said compliance will result in a water shut-off notice being posted on the premises advising that water service will be discontinued within seven (7) days of the expiration of the ten (10) day period to make payment and/or to comply with the Rules and Regulations. The Water Authority will impose additional fees for said second notice and the posting of the water shut-off notice as determined by the Board of Directors of the Authority from time to time.

- c. Upon the failure to make payment or comply with the Rules and Regulations at the expiration of the ten (10) days as set forth above in the second notice, a water shut-off notice shall be posted on the premises indicating that water service shall be discontinued within seven (7) days of the date of the posting of said water shut-off notice. The Water Authority will impose a shut-off charge as determined by the Board of Directors of the Authority from time to time.
- d. Upon the failure to make payment and/or to comply with the Rules and Regulations of the Authority following expiration of the seven (7) days as set forth above, water service shall be discontinued and a water termination fee shall be imposed as determined by the Board of Directors of the Authority from time to time.
- e. Water service will not be commenced until all amounts due to the Authority are paid in full and/or compliance with all requirements of the Rules and Regulations of the Authority have been met, and an additional turn-on charge, as determined by the Board of Directors of the Authority from time to time, is paid.

## **SECTION V - FIRE SUPPRESSION**

### **A. FIRE HYDRANTS**

1. No person shall take water from any fire hydrant except for fire purposes, or for use of the fire department in case of fire. No public fire hydrant shall be used for sprinkling streets, flushing sewers or gutters or for other reasons than fire purposes unless specially permitted by the Authority for the particular time and purpose.

### **B. SPRINKLERS (NON-RESIDENTIAL)**

1. It shall be expressly understood and agreed by and between the parties receiving non-residential fire service and the Authority that the Authority does not assume any liability as insurers of property or person; and that the agreement does not contemplate any special service, pressure capacity or facility other than the ordinary changing conditions of the Authority which exist from day to day. The Authority hereby declares and it is agreed by the consumer that the Authority shall be free and exempt from any and all claims for injuries to persons or property by reason of fire, water, failure to supply water, pressure or capacity.
2. Non-residential fire service will be furnished only through separate lines. All service lines used for fire service shall be kept separate and distinct from service lines used for consumption unless waived by Authority Engineer. The location and installation of all fire service lines must be approved by the Township Fire Marshal. All fire service piping to be constructed of ductile iron with restrained joints and shall include approved backflow prevention devices and an individual shutoff valve.
3. There shall be filed as part of each application for non-residential fire service (and if required of all applications for special services or supplies) full details, plans or copies thereof showing the location of all pipes, valves and hose connections. Systems

incorporating the use of antifreeze are prohibited. The Applicant/Property Owner shall provide detailed measurements at the total square footage to be sprinkled.

4. Water will be provided by the Center Township Water Authority for fire protection on private premises through a Sprinkler System at the rate (as set forth in Appendix I,) per square foot of area serviced by the Sprinkler System located in or on the premises.
  - a. The billing date for payment of the Sprinkler charges will be May 1, and that a late payment penalty of twenty (20) percent per annum will be imposed effective August 2, on any and all outstanding balances.
  - b. The tenants will be individually billed. The Authority will determine the amount to be charged to each tenant by considering the square footage area which each tenant leases in order to determine the portion of the respective tenant's sprinkler protected area.
  - c. The Authority, assisted by its engineers, will determine the amount of the sprinkler charge owed by each tenant by utilizing information provided by the landlord. The landlord must keep the Authority up to date as to the names and addresses of each tenant and the square footage which each tenancy consists of and will also provide the Authority with current drawings of leased areas.
  - d. In the event that a tenant or tenants fail to pay its sprinkler system charge, the landlord is also responsible for payment of any unpaid sprinkler system charges and penalties of its tenants. In the event that the landlord pays the sprinkler system charge of a tenant or tenants, it is entitled to a right of subrogation against the respective tenant or tenants whose bill it has paid. In the event the landlord fails or refuses to pay the unpaid sprinkler system charge, within thirty (30) days of notice of delinquency, the Authority shall have the right to file a lien against the subject leasehold premises.
  - e. All plans for the non-residential sprinkler systems must be sealed by a professional engineer and be in strict accordance with the latest requirements of International Building Code and National Fire Protection Association (NFPA) requirements. All costs for plan/application reviews shall be the responsibility of the Applicant/Property Owner.
  - f. The pipe entering the building and supplying fire standpipes, sprinklers, pipes and outlets shall be so placed as to be readily inspected and prior to the installation of such a service line, the Authority shall be furnished full details and plans or copies thereof showing locations of all pipes, valves and hose connections. Water service to premises will not be put into service until the Authority has received an inspection report and written approval from the Township Fire Marshal.

### C. SPRINKLERS (RESIDENTIAL)

1. It shall be expressly understood and agreed by and between the parties receiving residential fire service and the Authority that the Authority does not assume any liability as insurers of property or person; and that the agreement does not contemplate any special service, pressure capacity or facility other than the ordinary changing conditions of the Authority which exist from day to day. The Authority hereby declares and it is agreed by the consumer that the Authority shall be free and exempt from any and all claims for injuries to persons or property by reason of fire, water, failure to supply water, pressure or capacity.
2. Stand Alone Piping System Defined: A stand alone fire sprinkler piping system has no plumbing fixtures connected to it other than those that are integral to the fire sprinkler system. A stand alone fire sprinkler piping system is a dead end branch beginning outside of the residence from the domestic supply line and does not loop, or connect at any more than one point (the supply origination point), to any other system or supply line. The connection to the domestic supply line shall be made by a tee and valve located adjacent to the curb box.
3. No Plumbing Fixture Connections: No plumbing fixtures shall be connected to a stand alone fire sprinkler piping system other than those that are integral to the fire sprinkler system. No water shall flow through a water meter dedicated to a stand alone fire sprinkler system that is utilized for any purpose other than in the testing or operation of the fire sprinkler system.
4. Meter Required: A stand alone fire sprinkler piping system requires the installation of a dedicated water meter (Fire Service Meter) that will be supplied and installed by the Authority. Said Fire Service Meter shall be separate and distinct from that which meters the regular domestic water usage (General Service Meter). Both the Fire Service Meter and the General Service Meter shall be provided by the Authority at the same time. The Authority will not provide one meter in advance of the other. Costs for these meters will be the responsibility of the Applicant/Property Owner/Owner.
5. Meter Location: The Applicant/Property Owner for residential fire sprinkler service shall provide a safe, readily accessible and protected location for the installation of the Fire Service Meter, which location shall be in close proximity to the General Service Meter and must be a location acceptable to, and approved by, the Authority as convenient for its service so that the meter may be easily installed, examined, read or removed. In addition, at the Authority's option, the Applicant/Property Owner shall provide a safe and readily accessible location outside of the building for the installation of a remote meter reading device. If the Applicant/Property Owner's General Service Meter is not so equipped, a remote meter reading device for both meters will be installed at the Applicant/Property Owner's expense.
6. Connection Point: The water supply piping system serving a standalone fire sprinkler system shall connect to the domestic supply line outside the structure in a tee connection upstream of the General Service Meter. No connection, temporary or permanent, shall be permitted between the general service supply system pipes and the fire sprinkler system pipes. No anti-freeze solution is permitted in the system.

7. Service Account: Residential fire sprinkler service shall be considered a separate service account, or sub-account, and shall be subject to all other Rules and Regulations of the Authority, but shall not be subject to separate quarterly minimum water usage charges or an additional tapping fee.
8. Backflow Preventer: A testable double check valve assembly backflow preventer acceptable to the Authority shall be installed on the outlet side of the Fire Service Meter. Installation shall be in accordance with manufacturer's recommendations. Anti-freeze solution in the system piping is prohibited.
9. Inspection: The Authority will inspect the completed installation of the fire sprinkler service supply connection and the type and installation of the backflow preventer and, if satisfactory, will provide the Fire Service Meter. If unsatisfactory, the Applicant will be notified by the Authority of the deficiencies which must be corrected before the meter is provided by the Authority.
10. Applicant/Customer Fees and Charges: The Water Authority will provide to the Applicant/Property Owner, at the Applicant/Property Owners expense (current price from the Distributor), the general service and fire service meter assembly. These costs shall be paid prior to installation of the meters.
11. Water will be provided by the Center Township Water Authority for fire protection on residential premises through a Sprinkler System at the rate (as set forth in Appendix I,) per square foot of area serviced by the Sprinkler System located in or on the premises.
  - a. The due date for payment of the Sprinkler charges will be May 1, and that a late payment penalty of twenty (20) percent per annum will be imposed effective August 1, on any and all outstanding balances.
  - b. The landlord/property owner will be individually billed. The Authority will determine the amount to be charged to each residential unit owner by considering the square footage area of sprinkler protected area.
  - c. The Authority, assisted by its engineers, will determine the amount of the sprinkler charge owed by each landlord/property owner by utilizing information provided by the landlord/property owner.
  - d. The landlord is responsible for payment of any unpaid sprinkler system charges and penalties. In the event the landlord fails or refuses to pay the unpaid sprinkler system charge, within thirty (30) days of notice of delinquency, the Authority shall have the right to file a lien against the subject landlord/property owner premises.
  - e. The pipe entering the building and supplying fire standpipes, sprinklers, pipes and outlets shall be so placed as to be readily inspected and prior to the installation of such a service line, the Authority shall be furnished full details and plans or copies thereof showing locations of all pipes, valves and hose connections. Water service to premises will not be put into service until the Authority has received an inspection report and written approval from the Township Fire Marshal.

- f. All standard Tapping Fees and Meter Charges pursuant to the Authority's Rules and Regulations shall apply to the connection of the water supply line to the Authority's water main and to the installation of a General Service Meter.
12. Application: A written application ("Application for Residential Sprinkler Service"), as shown in Appendix IV, prepared on an Authority form must be submitted to the Authority before the connection of any residential private fire sprinkler system to the public water supply. The Application shall be accompanied by accurate plans showing the proposed fire sprinkler system and appurtenances and showing any other water supply system and appurtenances which may exist on the premises. The Application shall be signed by the owner of the premise or his duly authorized agent. The Application must be approved by the Authority before the connection of any fire sprinkler system to the Authority's water supply system. All plans for the residential sprinkler system must be sealed by a professional engineer and be in strict accordance with the latest requirements of International Building Code and National Fire Protection Association (NFPA) requirements. All costs for plan/application reviews shall be the responsibility of the Applicant/Property Owner.

#### **SECTION VI - WATERLINE EXTENSIONS**

1. Extensions to the main distribution lines of the Authority which are made by an individual or corporation shall require approval of and should be made under the direction of the Authority's Engineer. All lines must be extended to the furthest end of the owner's property line. The minimum size of a line extension shall be 6-inch diameter ductile iron pipe unless system hydraulics require a larger diameter pipe. Upon completion to the satisfaction of the Authority of all the waterline extension requirements, the Authority shall formally accept the public waterline extensions for ownership. Private water lines shall remain the responsibility of the Applicant /Owner but subject to current Rules, Regulations, and Rates of the Authority. No water service application for public waterlines shall be accepted until the Authority formally assumes ownership of said line. Tapping fees for consumers connecting to such public or private extension (s) shall be at listed rates. All developer's specifications are contained in the Developer's Packet which may be obtained at the Authority's office.
2. All legal documents required for waterline extensions including, but not limited to the Developer's Agreement, Bills of Sale, Judgment Notes and Deeds of Right-of-Way will be drafted by the Authority's Solicitor.
  - a. The Authority's Solicitor will bill the Authority for preparations of the aforesaid legal documents as well as for his services in examining and approving any documents which include but are not limited to Bills of Sales, Agreements, Surveys, Maintenance Bonds, Drawings, Deeds, Mechanics Lien Letter, Receipts, etc. submitted by developers, landowners, tenants, consumer or prospective consumer, etc. Upon payment of said legal fees, the Authority will, in turn, bill the Applicant/Property Owner for same.

- b. The Authority's Engineer will bill the Authority for preparations of any necessary field inspections or other Engineering services associated with the extension. Upon payment of said engineering fees, the Authority will, in turn, bill the Applicant/Property Owner for same.
3. The following is a brief outline of the procedures required for the installation of a main waterline extension:
- a. Initial Meeting
    - 1) Precise project location.
    - 2) Preliminary site plan.
    - 3) Estimate of proposed water usage.
    - 4) Location of all utility easements that will be granted to the Authority.
    - 5) Authority to provide copy of the "Developers Packet".
  - b. First Submittal
    - 1) One original and one copy of a Developer's Agreement (Public or Private) and attachments.
    - 2) Four copies of plan prepared by registered professional engineer.
    - 3) Written permission from the Township Fire Marshal or Fire Chief for all fire hydrants to be installed.
    - 4) Payment of legal fee for preparation of the Developer's Agreement (Public or Private).
4. No construction work on any waterline extension, public or private, shall be started before the Developers Agreement is executed, the Performance Bond is provided, and a Mechanics Lien Waiver is recorded.
5. Acceptance of the Waterline extension by the Authority shall require a written formal offer by the Applicant/Property Owner and all of the following:
- a. A Bill of Sale (Public Waterlines only).
  - b. An 18-month Maintenance Bond in the amount of 25% of the total cost of the waterline installation, including but not limited to grading, E&S Controls, pipe/valves/fittings/hydrants and appurtenances, backfill, restoration, disinfection, testing, etc.
  - c. All pertinent plats and deeds of right-of-way.
  - d. One set of as-built drawings and three prints of said drawings.
  - e. Payment of the Bill of Sale fee and other legal fees to the Authority.
  - f. Letter from the Engineer approving the line inspection and testing.
  - g. Payment of the Engineering inspection and testing fees to the Authority.
  - h. Payment of all main line connection costs.

- i. Record line extension at the Beaver County Courthouse within 5 days of completion (Applies to line extensions installed or servicing areas outside of Center Township).
6. Water service to a private development/extension will not be provided until receipt and acceptance of items 5c, 5d, 5f, 5h, and payment of all Legal Fees and Engineering Fees.
7. Water service to a public development/extension will not be provided until all the above requirements have been met.

#### **SECTION VII - GENERAL**

1. No agent or employee of the Authority shall have authority to bind it by any promise, agreement or representation not provided for in these Rules, unless such authority is in writing signed by the Secretary and Chairman of the Board.
2. If any provision of these Rules and Regulations or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Rules and Regulations which can be given effect without the invalid provision or application and to this end the provisions of this act are declared to be severable.
3. “Applicant/Property Owner” as used herein means the party contracting for service to a premise supplied through a separate meter or constructing a public or private line extension or any other improvement to the Center Township Water System.

**APPENDIX I - MISCELLANEOUS CHARGES**

1.	TAPPING FEE FOR 1", ONE UNIT RESIDENTIAL DWELLING	See Capital Fee Policy
2.	ALL OTHER TAPS PLEASE SEE TAPPING FEE POLICY ON FILE IN AUTHORITY OFFICE	See Capital Fee Policy
3.	DEPOSITS BY TENANTS	\$120.00
4.	METER CHECKS	
	3/4" x 5/8" METERS	\$85.00
	1" METERS	Actual Cost of Test
	1¼" METERS	Actual Cost of Test
	1½" METERS	Actual Cost of Test
	2" METERS	Actual Cost of Test
	METERS LARGER THAN 2"	Actual Cost of Test
5.	TURN OFF FEE – FOR ANY REASON	\$20.00
6.	TURN ON FEE – FOR ANY REASON	\$20.00
7.	NO LIEN LETTER	\$10.00
8.	FROZEN METER REPAIRS	Parts and Labor
9.	WATER USED FROM FIRE HYDRANT–SPECIAL PERMISSION MUST BE OBTAINED FROM AUTHORIZED AUTHORITY PERSONNEL, BEFORE USE IS REQUESTED. AUTHORITY PERSONNEL MUST BE PRESENT DURING USE.	\$50.00 - Base Fee Plus Current Overage Rate As Set Forth In Appendix II, Per 1,000 Gallons Of Water Used
10.	CONSTRUCTION WATER FOR THIRTY (30) DAYS a. Unmetered Single Family Construction  b. Metered Other than Single Family	\$50.00  \$ 50.00 per Month - Base Fee Plus Current Overage Rate As Set Forth In Appendix II, Per 1,000 Gallons Of Water Used
11.	ANY SERVICE CALL REQUESTED BY A CUSTOMER AFTER NORMAL WORKING HOURS SHALL BE CHARGED AT THE EMPLOYEE’S OVERTIME WAGE RATE, INCLUDING BENEFITS, PLUS THE COST OF MATERIAL.	

12.	CURRENT PRICES TO BE CHARGED FOR LOCK-STOPS OR ANY OTHER MATERIAL SOLD BY THE AUTHORITY	
13.	ANY REQUESTED BACTERIOLOGIC (Total or Fecal Coliform) WATER ANALYSIS FOR A NON-CONSUMER SHALL REQUIRE PAYMENT IN ADVANCE PLUS THE ACTUAL COST OF THE TEST	\$20.00 Plus Actual Sampling, Transportation, And Testing Costs
14.	SPRINKLER CHARGES PER SQUARE FOOT OF AREA SERVICED BY THE SPRINKLER SYSTEM LOCATED IN OR ON THE PREMISES (NON –RESIDENTIAL)	\$.046
15.	SPRINKLER CHARGES PER SQUARE FOOT OF AREA SERVICED BY THE SPRINKLER SYSTEM LOCATED IN OR ON THE PREMISES (RESIDENTIAL)	\$.026
16.	WATER SERVICE AVAILABILITY LETTERS	
	Simple Subdivision	\$10.00
	Subdivision/Land Development	\$50.00
17.	FIRE HYDRANT FLOW TEST	\$300.00 - To Be Paid In Advance Before Testing Can Be Done

**APPENDIX II - CURRENT WATER RATES**

**CENTER TOWNSHIP WATER AUTHORITY  
224 CENTER GRANGE ROAD  
ALIQUIPPA, PA 15001**

**WATER RATE SCHEDULE**

EFFECTIVE JANUARY 1, 2019

The Center Township Water Authority has adopted the following Water Rate Schedule to become effective with all billings rendered after January 1, 2019:

3/4" AND UNDER METERS - BILLED QUARTERLY

MINIMUM GALLONS ALLOTTED	10,000
MINIMUM RATE CHARGE	\$94.95

OVERAGE RATE CHARGED PER 1,000 GALLONS CONSUMED IN EXCESS OF MINIMUM	\$10.25
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ALL METERS OVER 3/4" - BILLED MONTHLY

METER SIZE	MINIMUM GALLONS ALLOTTED	MINIMUM MONTHLY CHARGE
1"	5,000	\$ 47.70
1½"	10,000	\$ 95.25
2"	16,000	\$ 152.40
3"	25,000	\$ 238.00
4"	40,000	\$ 380.85
6"	100,000	\$ 952.10
8"	200,000	\$1,904.75

OVERAGE RATE CHARGED PER 1,000 GALLONS CONSUMED IN EXCESS OF MINIMUM	\$10.25
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